



**CITY OF DRYDEN**  
**T – 2017-17**  
**TENDER FOR THE SUPPLY AND INSTALLATION OF**  
**SPRAYED POLYURETHANE FOAM (SPF) ROOFING**  
**AT THE BELL BUILDING – 65 PRINCESS STREET**

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**AT THE BELL BUILDING - 65 PRINCESS STREET**

**NOTICE TO BIDDERS**

Tenders are invited for the removal and replacement of roofing on the 800-square foot roof and 240 square foot parapet walls of the Bell Building located at 65 Princess Street, including removal of existing rooftop rock, and installation of 3-pound density SPF, and silicone protective coating with granule surfacing.

Contract documents and tender forms may be obtained from the Building Department, 30 Van Horne Avenue, Dryden, ON, or on The City of Dryden website at [www.dryden.ca](http://www.dryden.ca). For further information Contact Denis Nolet at 223-2225 ext. 508

Sealed tenders clearly marked "**T-2017-17 TENDER FOR THE BELL BUILDING REPLACEMENT ROOFING**" shall be forwarded in duplicate to:

Ms. Debra Kincaid, Clerk  
City of Dryden  
30 Van Horne Avenue  
Dryden, ON  
P8N 2A7

before 3:00 p.m. local time on **Wednesday, August 9/2017** at which time they will be opened publicly. Failure to appropriately mark the envelope as indicated may result in the rejection of the tender.

*The lowest or any tender not necessarily accepted. The City reserves the right to reject any or all bids, to waive irregularities and informalities therein and to award the contract in the best interest of the City in its sole and unfettered discretion.*

*All tenders submitted to the City of Dryden become the property of the City, and as such, are subject to the Municipal Freedom of Information and Protection of Privacy Act.*

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**GENERAL CONDITIONS AND INSTRUCTIONS TO BIDDERS**

**1. Submission of Tenders**

Sealed tenders clearly marked "**T-2017-17 TENDER FOR THE BELL BUILDING REPLACEMENT ROOFING**" will be accepted until 3:00 p.m. on **Wednesday, August, 9 2017**. Failure to appropriately mark the envelope may result in the rejection of the tender.

**2. Contractor's Liability for Claims**

The contractor shall indemnify and save harmless the City from all loss, damages, costs, charges and expenses of every nature and kind whatsoever which the City may incur, be put to or have to pay by reason of the neglect of the contractor in the execution of the said works or any of them or by reason of the improper or imperfect execution of the said works or any of them or by reason of the omission by the contractor to take due and proper precautions for the prevention of accidents to persons and property during or in consequence of the work or by persons and property during or in consequence of the work or by reason of any other act, default or omission of the contractor, damages, costs, charges or expenses, the contractor shall forthwith, upon demand, repay the same to the City.

The contractor shall furnish, at his own expense, an owner's protection liability and property damage insurance to protect the City against all claims for property damage and for personal injury, including accidental death, covering the contractor's operations hereunder and those of his sub-contractors and such policy shall be in the form satisfactory to the solicitors for the City and certified copies of the policies shall be lodged with the City at the time of the execution of the contract. Such policy shall cover not less than one million dollars (\$1,000,000) for injury or death to one or more persons and one million dollars (\$1,000,000) for property damage.

If the said policy shall not provide for motor vehicle third party liability the contractor will, in addition to the foregoing liability, provide a policy covering motor vehicle third party liability within the foregoing limits, insuring against risk of bodily injury and death and property damage and a certified copy of such policy shall be delivered to the City at the time of the execution of the contract.

**3. Workplace Safety & Insurance Board**

The contractor shall at all times pay or cause to be paid, any assessment or compensation required to be paid, pursuant to the Workplace Safety & Insurance Board Act and upon failure to do so, the City may pay such assessment or compensation to the Workplace Safety & Insurance Board and shall deduct or collect such expenses. The contractor shall, at the time of entering into any contract with the City, make a Statutory Declaration that all assessments or compensations payable to the Workplace Safety & Insurance Board have been paid and the City may, at any time during the performance or upon completion of such contract, require a further declaration that such assessments or compensations have been paid.

**4. Health and Safety Compliance**

The successful contractor shall be required to comply with all City of Dryden Health and Safety Procedures (Contractor Safety HR-HS-10) and sign a "Contractor Health and Safety Responsibility Agreement" form that acknowledges their awareness and responsibilities under the Occupational Health and Safety Act, Canada Labour Code and other legislation. Details can be found on the City website at [www.dryden.ca](http://www.dryden.ca) in the City Policy No. HR-HS-10 – Contractor Safety.

**5. Experience and Ability of Bidder**

At the request of the City, bidders shall furnish satisfactory evidence that they have the qualifications, ability and experience in this class of work and that they have sufficient capital and plant to enable them to prosecute the same successfully and to complete it in the time named in the contract.

**6. Bidders to Investigate**

Bidders must satisfy themselves by personal examination of the location of the proposed work and by such other means as they may prefer, as to actual conditions and requirements of the work.

**7. Signing of the Contract**

The party to whom the contract is awarded will be required to execute the contract within ten (10) days, not including Sundays or legal holidays, from the date of mailing of the notice from the City to him according to the address given by him that the contract has been awarded. The form of agreement is included as part of these contract documents.

**8. Award of Contract Subject to Approvals**

Award of this contract is subject to all necessary approvals of the authorities concerned with the project.

**9. Additional Information**

Should any uncertainty arise as to the proper manner of filling in blanks in these tender documents or should a bidder find any discrepancies in, or omissions from, the contract documents or should he be in doubt as to their meaning, he should notify the Community and Development Services Manager, who may issue a written addendum. Addenda issued during the tendering period shall be allowed for by the bidder in submitting his tender.

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**GENERAL SPECIFICATIONS**

**Intent**

It is the intention of this specification to describe the work and materials required for:

- the removal and replacement of roofing on the 800-square foot roof and 240 square foot parapet walls of the Bell Building located at 65 Princess Street, Dryden Ontario.

**Description of Work and Materials and Warranties**

The City of Dryden invites you to submit a quote to provide all labour and materials required for the following description of work:

1. Remove and relocate existing rooftop aggregate to the City of Dryden public works yard located at 159 King Street.
2. Prepare the roof substrate to a condition suitable for application of sprayed polyurethane foam ensuring surface is clean, dry and sound prior to commencing installation.
3. Install 3-pound density, closed cell, sprayed polyurethane foam to an average depth of 2 inches, with sufficient slope to provide complete drainage of roof system to existing roof drains.
4. Install protective coating of acrylic, butyl rubber, silicone, polyurethane or polyurea over entire area of sprayed polyurethane foam surface.
5. Install reflective silicone finish topcoat consisting of grade 11 roofing granules over entire roof and continuous up parapet walls to underside of roof flashing.
6. Provide water tight seal of SPF placement onto roof substrate around four roof vents.
7. Remove and replace cap flashings as required.
8. Install SPF coatings within product manufacturer's recommended limits with respect to temperature, wind and potential rain conditions during and immediately after application.
9. Provide detailed written 10-year warranty on materials and application services.

## **TERMS AND CONDITIONS OF TENDERS**

1. No person, firm or corporation other than the bidder has any interest in this tender or in the proposed contract for which this tender is made or to which it relates.
2. This tender is made by the bidder without any connection, knowledge, comparison of figures or arrangements with any other person or persons making a tender for the same work and is in all respects fair and without collusion or fraud.
3. No officer or employee of the City will be or has become interested, directly or indirectly, as a contracting party, partner, stockholder, surety or otherwise howsoever or in the supplies, work or business in connection or in any of the moneys derived there from.
4. The bidder has carefully examined the locality and sites of the proposed works as well as the form of tender, information to bidders and specifications and the bidder hereby accepts and agrees to the same as forming part and parcel of the said contract.
5. The bidder hereby tenders and offers to enter into a contract being the contract hereinbefore referred to, to supply and do all or any part of that which is set out or called for in this tender at the unit prices shown in the schedule of prices and on the terms and conditions and under the provisions set out or called for in this tender for the total contract sum hereunder stated.

The bidder also agrees that:

(a) The awarding of the contract based on this tender by the City shall constitute and be an acceptance of this tender without communication with or any notice thereof to the bidder.

(b) Upon being awarded the tender, contractor must supply to the City a copy of their insurance with the following sums stipulated in the general conditions:

1. Property Damage - \$1,000,000.00
2. Public Liability - \$1,000,000.00

(c) The City of Dryden's Contractor Health and Safety Responsibility Agreement form must also be signed to ensure the contractor is aware of, and will comply with all City of Dryden policies and legislated policies concerning health and safety and environmental legislation. Details can be found on the City website at [www.dryden.ca](http://www.dryden.ca) in the City Policy No. HR-HS-10 – Contractor Safety.

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**FORM OF TENDER AND CONTRACT AGREEMENT**

Note: The bidder's name and business address must be inserted here and, in case of partnerships, the name and residence of each and every member of the partnership must be inserted.

Tender by \_\_\_\_\_

Mailing Address \_\_\_\_\_

Residing at \_\_\_\_\_  
(or place of business)

And \_\_\_\_\_

Residing at \_\_\_\_\_  
(or place of business)

Comprising the Firm of:  
\_\_\_\_\_

or \_\_\_\_\_

a company duly incorporated under the laws of \_\_\_\_\_ hereinafter called the "bidder".

**Tender Sum, including HST, of:**

**\$** \_\_\_\_\_

**Total Amount of Tender in writing:**

\_\_\_\_\_

\_\_\_\_\_

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FORM OF TENDER AND CONTRACT AGREEMENT  
**THE BELL BUILDING AT 65 PRICESS STREET DRYDEN**

\_\_\_\_\_  
(Contractor's Signature)

\_\_\_\_\_  
(Witness)

Dated at: \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_ 2015.

Note: If the tender is submitted by or on behalf of any Corporation it must be signed in the name of such Corporation by some duly authorized officer, or agent thereof, who shall also subscribe his own name and office. The seal of the Corporation shall also be affixed.

Accepted on behalf of the owner:

\_\_\_\_\_  
Mayor

Seal of the City of Dryden

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Witness